

# Wedding Application

First Baptist Church, 411 West Lake Avenue, Peoria, IL 61614  
Phone (309) 682-5491, Fax (309) 682-5450  
[fbcpco@mtco.com](mailto:fbcpco@mtco.com)

*Please complete (two pages) and return to the church office as soon as possible with the \$250 deposit to secure your wedding date.*

Wedding Date: \_\_\_\_\_ Time: \_\_\_\_\_

Rehearsal Date: \_\_\_\_\_ Time: \_\_\_\_\_

Bride's Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Groom's Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Address following wedding: \_\_\_\_\_

**\* Deposit:** A deposit of \$250.00 is to be paid at time of booking and will be refunded within 2 weeks following the ceremony. All or part of the deposit may be forfeited according to guidelines set forth in *Your Wedding at First Baptist Church* manual. Indicate below who should receive the deposit refund, if any, and where it should be mailed.

\_\_\_\_\_

I agree to abide by the wedding guidelines as set forth in *Your Wedding at First Baptist Church*, to pay all fees in a timely manner, and to be responsible for any loss or damage to the First Baptist Church facility or furnishings.

Signed: \_\_\_\_\_ Date of application: \_\_\_\_\_

*Please check the items below which you will be using for your wedding:*

- |  |   |
|--|---|
| <input type="checkbox"/> Sanctuary** (\$600)                         | <input checked="" type="checkbox"/> Custodian (\$80)            |
| <input type="checkbox"/> Chapel** (\$250)                            | <input checked="" type="checkbox"/> Wedding Coordinator (\$150) |
| <input type="checkbox"/> Officiating Minister* (\$250)               | <input type="checkbox"/> Aisle Runner (\$60)                    |
| <input type="checkbox"/> Church Organist*(\$250)                     | <input type="checkbox"/> Candelabra & Altar Candles (\$50)      |
| <input checked="" type="checkbox"/> Sound/Lighting Technician (\$75) | <input type="checkbox"/> Pew Candles (\$50)                     |

\*If not utilizing First Baptist's minister or organist, please list where indicated at the bottom of this page the name of your minister and/or organist.

*Please check the items below which you will be using for your reception:*

- |  |
|--|
| <input type="checkbox"/> Fellowship Hall** (\$250/2 hours; \$100/hr. additional) |
| <input type="checkbox"/> # of Tables/Chairs** (\$15 each)                        |
| <input checked="" type="checkbox"/> Set-up/Tear-down*** (\$50)                   |
| <input checked="" type="checkbox"/> Custodian (\$50)                             |

\*\* This fee does not apply to members of First Baptist Church.

\*\*\*This fee does not apply to members of First Baptist Church who do their own set-up/tear-down.

**XX - Indicates mandatory services and charges**

**Officiating Minister:** \_\_\_\_\_

**Wedding Coordinator:** \_\_\_\_\_

**Organist:** \_\_\_\_\_

**Sound Technician:** \_\_\_\_\_